This Policy applies to all external staff and guests of INEOS Koeln concerning the use of IT Equipment. The policy is part of the mandatory safety instruction provided by plant security.

It is generally prohibited to connect non INEOS IT systems or devices to any INEOS IT Systems or Network.

Authorization from the INEOS employer or host is required for each of the following actions with INEOS IT equipment:

- connecting to or separating from the networks,
- switching on or off,
- logging on or off as well as using,
- modifying hard- or software,
- data exchange using removable media.

Bringing IT-Equipment on or taking IT-Equipment off the INEOS Koeln site as well as taking INEOS data is only permitted with authorization from the INEOS employer or host.

Damages caused by non-compliance with this policy may lead to legal action and claims for compensation by INEOS Koeln.

If you have further questions, please address your INEOS Koeln employer or host.